

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

June 3, 2025 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Public Comment – None

Board Updates

Commissioner Garza reported activities include attending a Columbia Basin Development League (CBDL) meeting via Zoom; attending the Eastern Washington Council of Governments (EWCOG) meeting in Davenport; and attending a Washington State Association of Counties (WSAC) meeting via Zoom on Monday.

Commissioner Blankenship reported working on Board of Equalization (BOE) orders.

Commissioner Weise reported on attending the retirement party of Othello Fire District #5 Chief Gary Lebacken; attending the WSAC meeting via Zoom; and reviewing budget matters.

Approval/Addition of Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the agenda with the addition of a short Board of Equalization (BOE) meeting.*
Motion carried.

Consent Agenda

Commissioner Weise moved, Blankenship seconded, to *approve the*

consent agenda as presented. Motion carried.

Minutes

Approve Preliminary Minutes of May 20 and 21, 2025

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Number of Vouchers</u>	<u>Amount</u>
001	11	\$ 24,364.18
0018H	1	\$ 670.75
103	1	\$ 530.97
103A	1	\$ 171.64
104	11	\$ 31,157.01
112	1	\$ 194.65
116	1	\$ 1,175.00
123	2	\$ 2,415.00
130	2	\$ 922.88
131	1	\$ 3,612.15
502	8	\$ 22,668.24
108	816	\$ 461.54
115	817 – 820	\$ 65,111.29
401	821 – 825	\$ 10,461.61
501	826 – 829	\$ 10,634.42
590	830 – 846	\$ 20,543.18
	TOTAL	\$195,094.51

Correspondence – None

Board Discussion/Decision Items

Human Resources

Manager Campbell reviewed proposed health insurance rate increases; transparency laws; and job posting requirements.

Public Works

Engineer Yaeger provided the weekly update on maintenance in all three districts. Additionally, engineering updates were provided on Lind-Hatton Road #3 Project; Rodeo Lake; Sackman Road bridge project; and, the Gottlieb-Hille bridge project.

Lind-Hatton Road #3 Project (CRP-191)

Commissioner Weise moved, Blankenship seconded, to *approve Pay Estimate #4, to Culbert Construction, Inc., Pasco, Washington, in the amount of \$368,231.34, for work completed April 26, 2025 through May 25, 2025, on the Lind-Hatton Road #3 Project (CRP-191).* **Motion carried.**

Schoonover Road Project #1 (CRP-180)

Commissioner Weise moved, Blankenship seconded, to *approve Resolution No. R-016-2025 In the Matter of Notice to Contractors for the Schoonover Road Project #1 – CRP-180.* **Motion carried.** Bid Opening is set for Wednesday, July 2, 2025, at 11:00 a.m. in Room 202, of the Adams County Courthouse, Ritzville.

County Credit Card - Coroner

Coroner Tiffany Cutforth requested and received **consensus authorization for the coroner department to be issued a county credit card with a limit of \$5,000.**

Recess Board of Commissioner Meeting @ 10:46 a.m.

Call to Order Board of Equalization Meeting @ 10:46 a.m.

Closed Session

A Closed Session was called at 10:48 a.m., to last ten (10) minutes, for the purpose of deliberating a Board of Equalization Order. The Closed Session adjourned at 10:55 a.m.

Board of Equalization

Commissioner Blankenship moved, Weise seconded, to adopt and distribute the adjudications that were prepared on the Board of Equalization hearings held on April 23, 2025. **Motion carried.**

Commissioner Garza moved, Weise seconded, to adjourn the Board of Equalization meeting at 10:56 a.m.

Reconvene Board of Commissioner Meeting @ 10:56 a.m.

Other Business – None

Permanent Minutes Signed

May 13 and 14, 2025

Executive Session – None

Adjourn @ 11:14 a.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner

RESOLUTION NO. R-016-2025

NOTICE TO CONTRACTORS

**County of Adams
Department of Public Works
Ritzville, Washington**

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 11:00 a.m., Wednesday, July 2, 2025**, and will be opened and publicly read on **July 2, 2025**, at **11:00 a.m.** or as soon thereafter as possible, for the following construction improvements:

Schoonover Road Project #1 – (CRP-180), M.P 1.06 to M.P 4.11, consists of reconstruction of the roadway by grading, draining, gravel base, widening of roadway, culvert replacement, replacement of drainage facilities, installation of guardrail, flatten side slopes, cement treated base, asphalt surfacing and other work, all in accordance with the attached Contract Plans, these Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

“The Adams County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award”.

DATED this 3rd of June, 2025.

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner