

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

July 1, 2025 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Public Comment – None

Board Updates

Commissioner Garza reported the LEOFF meeting was rescheduled for the purpose of signing vouchers.

Commissioner Blankenship reported, upon returning to Ritzville from the commissioner meeting in Othello, he participated in an emergency meeting of the Legislative Steering Committee (LSC), via Zoom, to discuss new indigent defense guidelines. Updates were provided on the Broadband project

Commissioner Weise reported attending a SkillSource meeting Wednesday, noting he is now serving on the Board. Weise attended a Martin Hall board meeting on Thursday, noting highlights of that meeting.

Approval/Addition of Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Weise moved, Blankenship seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of June 17 and 18, 2025

Payroll

Approve June 1 – 15, 2025 Payroll in the amount of \$587,149.29; and, Benefits in the amount of \$108,170.64 (Warrant # Series 533314-533324; Direct Deposit # Series 85816-86010; Benefit/Deduction # Series 1184417-1184426)

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Number of Vouchers</u>	<u>Amount</u>
001	5	\$ 45,624.99
001	49	\$ 84,106.84
0019I	2	\$172,503.41
104	18	\$ 47,616.92
106	3	\$ 5,766.39
112	2	\$ 1,355.05
123	3	\$ 2,465.00
502	6	\$ 56,125.27
108	943 – 944	\$ 2,687.52
115	945 – 963	\$151,296.37
401	964 – 972	\$ 9,687.54
501	973 – 980	\$ 6,251.71
590	981 – 1005	\$ 94,438.37
	TOTAL	\$679,925.38

Inventory Disposal**Sheriff's Office**

Request to dispose of outdated equipment (Xerox Phaser 4510) that is outdated and no longer in service

Correspondence

Sara Higgins, Columbia Basin Development League re: thank you for support of the League and the Columbia Basin Project

Doug Burgum, Department of the Interior re: Payments in Lieu of Taxes (PILT) program

Juvenile Department Credit Card

The Board provided **consensus authorization for a replacement credit card for the Juvenile department for Director Olascon.** The card is being replaced due to the resignation of the previous director with no change to the credit limit.

Washington State Auditor Engagement Letter

The Board authorized, by consensus, the Chairman sign the Office of the Washington State Auditor engagement letter for the financial statement audit and federal single audit for the period ending December 31, 2024, confirming the nature and limitations of the audits, as well as responsibilities of the parties and other engagement terms.

Board Discussion/Decision Items

Public Works

Director O'Brien and Engineer Yaeger provided the weekly update on road maintenance, noting seal coat equipment is being moved to Othello this week to begin on McManamon Road; and, gravel road maintenance is ongoing in all three districts. Ritzville is working on bridge deficiencies from the last inspection. Engineer Yaeger provided brief updates on engineering projects, as well as the roundabout project on Highway 26, scheduled to begin in August, 2025.

Director O'Brien reported on solid waste matters; Broadband; and Adams County fairgrounds, noting Pet Rescue is advertising an event in the commercial building at the fairgrounds without a rental agreement in place. A rental agreement will be sent outlining the terms. O'Brien also reported an inquiry about holding an amateur boxing match at the commercial building was received. Additional information is necessary prior to approving the event.

Lind-Hatton Road #3 Project (CRP-191)

Commissioner Blankenship moved, Weise seconded, to *approve Pay Estimate #5, to Culbert Construction, Inc., Pasco, Washington, in the amount of \$1,151,670.36, for work completed May 26, 2025 through June 25, 2025, on the Lind-Hatton Road #3 Project (CRP-191).* **Motion carried.**

Other Business – None

Permanent Minutes Signed

June 10 and 11, 2025

Executive Session

At 10:44 a.m. Chairman Garza announced the Board would recess into Executive Session for ten (10) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation...”. No action is anticipated. Prosecutor Flyckt was present.

At 10: 54 a.m. the Board reconvened from Executive Session. No action was taken.

Closed Session

At 10:58 a.m. Chairman Garza announced the Board would recess into Closed Session for ten (10) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Prosecutor Flyckt was present.

At 11:08 a.m. the Board reconvened from Closed Session.

Executive Session

At 11:10 a.m. Chairman Garza announced the Board would recess into Executive Session for twenty (20) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Prosecutor Flyckt was present. No action is anticipated.

At 11:30 a.m. the Board reconvened from Executive Session. No action was taken.

Adjournment @ 11:30 a.m.

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner