

## **COMMISSIONERS' PROCEEDINGS**

**Regular Meeting  
Adams County Courthouse  
Ritzville, Washington**

**September 3, 2025 – 9:00 a.m.**  
(Wednesday)

### **Call to Order**

Chairman Garza called the meeting to order.

### **Present:**

Chairman Miguel A. Garza  
Vice-Chairman Jay R. Weise

### **Absent:**

Commissioner Dan C. Blankenship

### **Pledge of Allegiance**

Chairman Garza led the Pledge of Allegiance.

### **Approval/Addition of Agenda**

Commissioner Garza moved, Weise seconded, to *approve the agenda as presented*. **Motion carried.**

### **Board Workshop – Department Updates**

#### **Geographic Information Systems**

Director Stolsig reported activities included working on Structure Suite Address Points (SSAP), along with road addressing ranges, to correspond with the county address grid network. He will be working with ComTech Insights to resolve an addressing issue on Providence Road. Additional activities include working on parcel edits around Lind, and working with the Emergency Management office for maps and presentations at the fairs.

#### **Emergency Management**

Director Duffey reported on budgetary matters. Additionally, Duffey reported attending the August 5, 2025 National Night Out event in Ritzville, and operating a booth at the Wheatland Communities Fair August 28-31, 2025. Duffey will be operating a booth at the Othello Fair September

10-13, 2025, attending the Othello Prepares event September 27, 2025, and the Fire District #5 open house event on October 9, 2025. Training events were reviewed.

### **Central Services**

Director Igbinoba reported the Lumen voice complete project has been completed and the Windows 11 upgrade is progressing smoothly. Additionally, the Adams County Integrated Health display sign has been installed in Othello. Professional development training courses were reviewed.

### **Building and Planning**

Director Lorenz provided updates on Planning Commission activities, noting they are reviewing Title 14 and 15 amendments. Additionally, the commissioner is reviewing provisions for battery energy storage systems. The Planning Commission has moved to one meeting per month for the remainder of 2025.

Thirty-four (34) land use applications have been submitted to date, with \$11,170 collected in fees. Eighty (80) building permits have been issued to date, for a combined construction value of \$28,016,166.66, with \$287,530.58 in fees collected.

The department continues to work on active code enforcement cases.

### **Axon**

Sheriff Wagner reported the contract between Axon Enterprise, Inc. and Adams County, for the purchase and installation of body worn camera equipment, taser energy weapons and in-car camera equipment, entered into June, 2021, is expiring. Wagner reported a payment to Axon, in the amount of \$1,000, will lock in 2025 pricing going into the next contract, and will be applied to the future contract. The Board provided consensus authorization for payment of \$1,000, out of Fund #105, to continue the Axon program that is already in place, provided proper documentation is received, with the voucher, when submitted for approval.

### **Finance Committee**

The finance committee was called to order at 11:00 a.m. Present in addition to Treasurer Meise was Auditor Hunt; Commissioner Chairman Garza; Vice-Chairman Weise; and, Prosecutor Flyckt.

Treasurer Meise reported on 2025 budgeted revenue vs. budgeted

expenditures, noting revenues are lagging behind expenditures. Meise reported the county general fund is considered concerning through the Washington State Auditor Financial Intelligence Tool (FIT) website. In order to meet the debt policy standards, the county should have \$2,076,000 in reserves. Meise noted we currently have \$612,000 less in ending cash in Current Expense than in 2024.

Additionally, Meise reviewed a proposal to uninvest public works funds. The process of uninvesting certain funds allows the interest earned to be deposited into the current expense fund. The Board took no action pending additional consideration. Meise noted the decision in this matter is one of the treasurer, however, she would prefer to have the support of the Board.

The finance committee adjourned at 11:17 a.m.

**Adjournment @ 11:18 a.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Miguel A. Garza, Chairman  
s/Jay R. Weise, Vice-Chairman  
-absent-  
Dan C. Blankenship Commissioner