

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

September 9, 2025 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Public Comment – None

Board Updates

Board members reported on their individual activities related to county business.

Approval/Addition of Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Weise moved, Blankenship seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of August 19 and 20, 2025
Approve Preliminary Minutes of August 26 and 27, 2025

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Amount</u>
001	\$24,567.17
103	\$ 10.00
106	\$ 3,588.85
107	\$ 750.00
112	\$ 574.36
122	\$ 36.00
131	\$ 690.57
166	\$ 8,758.47
502	\$13,206.42
108	\$ 557.01
115	\$13,702.92
401	\$ 4,653.11
501	\$13,990.04
590	\$10,720.48
TOTAL	\$95,805.40

Correspondence

Attorney Derek Reid re: Public Defense Quarterly Report for 1st Quarter, 2025

Attorney Derek Reid re: Public Defense Quarterly Report for 2nd Quarter, 2025

Board Discussion/Decision Items

Human Resources

Manager Campbell was unavailable for her scheduled appointment.

Building and Planning

The Board provided **consensus authorization for Director Lorenz to sign a Lease Agreement between Pacific Office Automation and Adams County Building and Planning, in the amount of \$326.19 per month, for a term of sixty (60) months, for the lease of a Ricoh IM C6010 copier/printer/scanner machine.**

Public Works

Director O'Brien provided updates on the following:

Road Maintenance – pre-level activity is on-going in the Othello area. When pre-level winds down, crews will return to gravel road maintenance on harvest roads.

Solid Waste – the department is preparing for cleanup of household hazardous waste, obtaining metal quotes and cardboard pricing.

Adams County Fairgrounds – a fair board member directed a person to the public works department regarding a Red Cross designation

facility for the commercial building. Public works staff will complete the survey to assess the possibility of moving forward. The Othello fair begins this week.

Broadband – Notice to Contractors for the Othello phase of the Broadband project is being prepared for approval. Additionally, a draft agreement with USIC, a locate company, was received with O'Brien noting the agreement has been forwarded to the prosecutor for review. A lease agreement with NoaNet for equipment to be housed in the Lind colocation building will also be forwarded to the prosecutor for review.

Sheriff's Evidence Building – O'Brien reported Geo Engineers will be submitting a contract document for review for the geotechnical work on the evidence facility at the Adams County fairgrounds. O'Brien requested and received **consensus authorization for the Chairman to sign Amendment #2 to original Architectural Services Agreement between Adams County and The DOH Associates for a change in service; and, a recommended budget for the work in the amount of \$331,975.**

Engineer Yaeger provided updates on the Schoonover Road project; the Herman Road Safety project; the High-Volume Corridors Intersection project; and the Sackman Road bridge project.

Lind-Hatton Road #3 Project (CRP-191)

Commissioner Blankenship moved, Weise seconded, to *approve Pay Estimate #6, to Culbert Construction, Inc., Pasco, Washington, in the amount of \$55,621.10, for work completed June 26, 2025, through July 2, 2025, on the Lind-Hatton Road #3 Project (CRP-191).* **Motion carried.**

Schoonover Road Project #1 (CRP-180)

Commissioner Blankenship moved, Weise seconded, to *approve Pay Estimate #1, to Culbert Construction, Inc., Pasco, Washington, in the amount of \$317,993.03, for work completed July 31, 2025, through August 31, 2025, on the Schoonover Road Project #1 (CRP-180).* **Motion carried.**

Sheriff Wagner

Sheriff Wagner and Undersheriff Coronado reviewed two quotes from Axon Enterprise, Inc. for in car cameras, body worn cameras, and tasers. The current contract expires at the end of 2025. One quote is the basic plan of what we currently have with a language translation component and an upgrade of the tasers. The second proposal is an addition of drones to allow for several uses and is interfaced with the Axon program.

The Board requested a clean copy of the contract, with corrected sales tax, for further consideration.

Other Business – None

Executive Session

At 11:25 a.m. Chairman Garza announced the Board would recess into Executive Session for thirty-five (35) minutes under RCW 42.30.110(1)(i) – “To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation...”. No action is anticipated. Additionally present was Prosecutor Flyckt.

At 12:00 p.m. the Board reconvened from Executive Session. No action was taken.

Adjournment @ 12:00 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner