

COMMISSIONERS' PROCEEDINGS

**Regular Meeting
Adams County Courthouse
Ritzville, Washington**

September 24, 2025 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Approval/Addition of Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the agenda with the following additions:*

1. Public works director job description discussion; and,
2. Proposed ordinance on salaries for elected officials' discussion; and,
3. Appointment of an interim public works director.

Motion carried.

Interim Public Works Director

Commissioner Blankenship moved, Weise seconded, to *appoint Scott Yaeger as Interim Director of the Public Works Department, effective October 1, 2025. Mr. Yaeger will be compensated at Range 9, Step 6, on the Adams County Management Schedule.* **Motion carried.**

Locate Agreement

Commissioner Blankenship moved, Weise seconded, to *authorize Director O'Brien to sign a contract for locate services between USIC Locating Services and Adams County.* **Motion carried.**

Board Workshop

Human Resources

Director Campbell provided updates on FMLA; WA Cares Fund requirements; Labor and Industries premiums; and a proposed resolution to clarify promotions and/or transfers. Additionally, Campbell requested the Board revisit the Tyler Technologies timekeeping system when they are back in session on October 7, 2025.

Executive Session – Employee Evaluation

At 10:45 a.m. Chairman Garza announced the Board would recess into Executive Session for ten (10) minutes under RCW 42.30.110(1)(g) – “...to review the performance of a public employee. Human Resource Manager Campbell and Prosecutor Flyckt were present. No action is anticipated.

At 10:51 a.m. the Board reconvened from Executive Session. No action taken.

Ordinance No. O-03-2025

Commissioner Blankenship moved, Weise seconded, to *approve Ordinance No. O-03-2025 An Ordinance Setting Salaries for Elected Officials; Rescinding Ordinance No. O-01-08 and Ordinance No. O-01-2011; and, Amending Adams County Code Chapter 2.10.*

Commissioners Weise – yes.

Commissioner Blankenship – yes.

Commissioner Garza – abstained.

Motion carried with two (2) yes votes and one (1) abstention.

Adjournment @ 12:06 p.m.

Submitted

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship Commissioner