

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

December 9, 2025 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Public Comment – None

Board Updates

Commissioner Garza had no activity to report.

Commissioner Blankenship's reported activities included Broadband and reviewing vouchers.

Commissioner Weise's reported activities included Public Works collective bargaining; SkillSource; and, budgetary matters.

Approval/Addition of Agenda

Commissioner Weise moved, Blankenship seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the consent agenda as presented*. **Motion carried.**

Minutes

Approve Preliminary Minutes of October 28 and 29, 2025
Approve Preliminary Minutes of November 4 and 5, 2025

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Amount</u>
001	\$ 60,738.59
103	\$ 9,183.25
104	\$ 16,823.15
106	\$ 9,263.10
112	\$ 1,836.45
116	\$ 174.03
122	\$ 36.00
123	\$ 5,911.13
130	\$ 64.19
166	\$ 2,311.40
502	\$ 57,409.00
108	\$ 538.23
115	\$1,632,674.38
301	\$ 8,860.88
401	\$ 40,077.84
501	\$ 19,834.50
590	\$ 214,010.65
TOTAL	\$2,079,746.77

Correspondence – None**Correspondence Sent**

Letter to Washington State Governor Robert Ferguson re: Request the release of the WIOA Governor's 10% Discretionary Funds

Board Discussion/Decision Items**Public Works**

Scott Kessler, Engineer Technician; along with Assistant Director Troy Reynolds, provided the weekly update on maintenance, noting crews are working on snow stakes; delineators; culvert cleaning; gravel maintenance; and, weed control. A culvert is being installed on Cunningham Road.

Additional updates were provided on Rodeo Lake; the evidence building project; and, Broadband matters.

Sackman Road Bridge #411-3 Project

Commissioner Blankenship moved, Weise seconded, to *authorize the Chairman sign Local Agency Supplemental Agreement #2, between Washington State Department of Transportation and Adams County; and, updated Local Agency Project Prospectus, between Washington State Department of Transportation and Adams County, for the purpose of redistricting project funds for the purpose of requesting federal reimbursement of agency preliminary engineering and contract for the Sackman Road Bridge #411-3 Project, CRP-201.* **Motion carried.**

Fiber to the Home – Phase #2 – Othello

The Board concurred with the recommendation of the Public Works Department, to *authorize the Chairman sign Concurrence to Award to Blue Mountain Telecommunication Services, Inc., Walla Walla, Washington, as the lowest responsible bidder for the Fiber to the Home – Phase #2 – Othello project.*

Executive Session – Employee Evaluation

At 10:45 a.m. Chairman Garza announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(g) – “...to review the performance of a public employee. Central Services Director Igbinoba and Prosecutor Flyckt were present.

At 11:00 a.m. the Board reconvened from Executive Session.

Central Services

Commissioner Weise moved, Blankenship seconded, to *grant Central Services Director Alex Igbinoba a step increase from R4, Step 5, to R4, Step 6, on the Adams County Management Salary Schedule, effective January 16, 2026, based on achieving a satisfactory level of performance during the respective evaluation period.* **Motion carried.**

Other Business – None

Permanent Minutes Signed

October 21 and 22, 2025

Closed Session

At 11:10 a.m. Chairman Garza announced the Board would recess into Closed Session for sixty (60) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Prosecutor Flyckt was present.

At 12:10 p.m. the Board reconvened from Closed Session.

Recess @ 12:10 p.m.

Reconvene @ 1:15 p.m.

2026 Adams County Budget

It being the time of 1:30 p.m., and the place set for the public hearing to consider the 2026 Adams County Budget; Chairman Garza convened the public hearing.

An overview of the proposed budget was provided by Commissioner Weise.

Press from the Ritzville Adams County Journal was present. Prosecutor Flyckt provided comment.

No public comment was received.

Chairman Garza recessed the hearing at 1:51 p.m. to reconvene per legal notice on Wednesday, December 10, 2025.

Closed Session

At 1:53 p.m. Chairman Garza announced the Board would recess into Closed Session for twenty (20) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Prosecutor Flyckt and Auditor Hunt were present. Human Resource Manager Campbell was present virtually.

At 2:13 p.m. the Board reconvened from Closed Session.

Closed Session

At 2:15 p.m. Chairman Garza announced the Board would recess back into Closed Session for twenty (20) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Prosecutor Flyckt and Auditor Hunt were present. Human Resource Manager Campbell was present virtually.

At 2:35 p.m. the Board reconvened from Closed Session.

Adjournment @ 2:41 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner