

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 23, 2025 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Public Comment

Public comment was received from:

<u>Speaker</u>	<u>Topic</u>
Vernon Shepherd, Lind	County/Farmer Relationships
Alex Ochoa, Othello	ATV's Limitations on County Roads
David Lobe, Ritzville	Appreciation Speech

Board Updates

Commissioner Garza's reported activities included review of proposed budgets and vouchers.

Commissioner Blankenship's reported activities included review of proposed budgets, vouchers, and emails.

Commissioner Weise's reported activities included review of proposed budgets, as well as various county matters.

Approval/Addition of Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the agenda as presented*. **Motion carried.**

Consent Agenda

Commissioner Weise moved, Blankenship seconded, to *approve the consent agenda as presented*. **Motion carried.**

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Amount</u>
001	\$ 36,648.24
104	\$ 13,761.83
106	\$ 708.98
112	\$ 17.30
123	\$ 244.68
502	\$ 516.41
108	\$ 25.90
115	\$ 20,241.06
401	\$ 29,215.51
402	\$ 231.63
501	\$ 2,169.10
590	\$ 95,899.67
TOTAL	\$199,680.31

Correspondence – None

Certification of District's Property Tax Resolutions/Certifications to the County Assessor

Commissioner Blankenship moved, Weise seconded, to *authorize the Chairman sign Certification of District's Property Tax Resolutions/Certifications to the County Assessor for the 2026 Tax Year*. **Motion carried.**

Board Discussion/Decision Items

Public Works

Interim Director Yaeger and Assistant Director Reynolds reported maintenance crews are spot blading with the wet weather; applying salt brine; burning and mowing weeds; and, working on culvert extensions in the Othello area. Updates were provided on Rodeo Lake; guardrail

damage on Bench Road; and, recycling activity at the Bruce and Ritzville transfer stations.

Schoonover Road Project #1

Commissioner Blankenship moved, Weise seconded, to *authorize the Chairman sign Local Agency Agreement Supplement #2, between Washington State Department of Transportation and Adams County; and, Local Agency Federal Aid Project Prospectus, between Washington State Department of Transportation and Adams County, for the purpose of de-obligating and redistributing project funds for the Schoonover Road Project #1 (CRP-180).* **Motion carried.**

Central Services

Director Igbinoba reported Facilities Manager Mattson provided an estimate of \$2,500, for a wall to be erected in the Central Services department. The Board **provided consensus authorization for Mr. Igbinoba to move forward with construction of the wall at a cost of \$2,500.** The expense will be paid from the 2025 budget.

Cost of Living Allowance (COLA)

Commissioner Blankenship moved, Weise seconded, to *approve a Cost of Living Allowance (COLA) increase of 2.7% to non-represented employees; non-represented exempt employees; and, non-represented management employees, effective January 1, 2026.* **Motion carried.**

Medical Insurance Cap

Commissioner Blankenship moved, Weise seconded, to *approve a medical insurance cap of \$1,076.01 to non-represented employees; non-represented exempt employees; and, non-represented management employees, effective January 1, 2026.* **Motion carried.**

2026 Adams County Budget

Commissioner Weise moved, Blankenship seconded, to *approve Resolution No. R-052-2025 In the Matter of Adopting the 2025 Adams County Budget.* **Motion carried.**

Commissioner Weise provided a recap of the budget, noting after review, the total current expense budget was finalized at \$14,838,318; the total current expense other funds budget was finalized at \$6,838,000; and the total other funds budget was finalized at \$40,794,848 for a grand total of

\$62,470,848, representing a reduction of all preliminary requests from county offices and departments.

Closed Session

At 10:37 a.m. Chairman Garza announced the Board would recess into Closed Session for thirty (30) minutes under RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.” Prosecutor Flyckt was present.

At 11:07 a.m. the Board reconvened from Closed Session.

Levy Distributions

Commissioner Weise moved, Blankenship seconded, to *approve the following requested levy amounts to the Adams County Assessor:*

- *Fund #104 Mental Health .025 per \$1,000 of Adams County Assessed Value*
- *Veterans Relief .01125 per \$1,000 of Adams County Assessed Value*

Motion carried.

Other Business – None

Adjournment @ 11:59 a.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner

RESOLUTION NO. R-052-2025

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE 2026 ADAMS COUNTY BUDGET

WHEREAS, public hearings were held on December 9, 2025 and December 10, 2025 for the purpose of receiving public comment on the proposed 2026 Adams County Budget; and,

WHEREAS, all financial details of the proposed revenues and expenditures were considered and analyzed during subsequent public meetings.

NOW THEREFORE BE IT HEREBY RESOLVED that the 2026 Adams County Budget expenditures are adopted at the level equal to revenues constituting a balanced budget as follows:

2026 Adams County Budget

	Cash C/Over 2025	Revenue 2026	Appropriation	Ending Cash 2026
Current Expense Departments				
Commissioners		0	518,601	
Superior Court		35,000	458,513	
District Court Pos. #1		332,187	457,261	
District Court Pos. #2		265,239	648,413	
Adult Probation		123,539	112,416	
Board of Equalization		0	400	
Auditor		830,500	841,930	
Clerk		136,200	416,725	
Treasurer		10,408,982	495,713	
Assessor		0	573,480	
Prosecutor		305,781	1,207,945	
Support Enforcement		220,000	251,113	
Civil Service		0	2,150	
Human Resources		85,684	157,536	
LEOFF		0	46,200	
Police Operations		395,243	3,380,128	
Care & Custody		287,618	1,925,711	
Juvenile		136,086	695,950	
Planning		39,500	304,795	
GIS		0	152,235	
Coroner		19,000	197,768	
WSU Ext.		0	203,157	
Non Departmental		808,308	1,790,178	
TOTAL CURRENT EXPENSE	2,426,277	14,428,867	14,838,318	2,016,826

CE Reserve	1,900,000	0	0	1,900,000
Solid Waste Hosting Fee	180,933	180,000	200,000	160,933
CE Emp. Liab. Fund	200,648	8,500	200,700	8,448
CE Juvenile Det. Alter.	22,900	0	15,000	7,900
Jail Operations Reserve	10,800	0	10,800	0
CJ Reserve	184,500	7,000	191,500	0
Sheriff Donation Fund	10,000	10,000	20,000	0
Broadband Fund	0	6,200,000	6,200,000	0
TOTAL CE OTHER FUNDS	2,509,781	6,405,500	6,838,000	2,077,281

Other Funds

Enhanced 911 #103	49,992	1,481,194	1,124,420	406,766
Enhanced 911 Reserve #103A	1,650,000	850,000	307,800	2,192,200
Integrated Health Care Services	0	4,509,621	4,509,621	0
Public Safety Fund .03% #105	1,636,889	850,000	882,392	1,604,497
CJ Sales Tax .01% #105A	830,000	1,174,000	1,137,313	866,687
Emergency Services #106	0	176,280	176,280	0
Veteran's Relief #107	169,671	50,000	92,000	127,671
Adams County Fair #108	53,195	151,400	174,736	29,859
Law Library #109	6,300	6,760	6,760	6,300
Paths & Trails #110	263,000	20,500	55,000	228,500
Regional Landfill #111	179,000	39,000	210,500	7,500
Building #112	630,000	282,000	316,298	595,702
Treasurer's O&M #114	21,000	8,030	2,000	27,030
County Road #115	5,700,000	19,168,730	19,898,410	4,970,320
Auditor's O&M #116	75,000	47,000	86,455	35,545
Trial Court Improvement #119	139,000	40,000	0	179,000
Tourism Enhancement #120	15,100	1,500	0	16,600
Economic Development #122	2,475,000	560,000	281,400	2,753,600
Low Income Housing #123	660,200	140,000	140,000	660,200
Drug Enforcement #130	32,000	12,000	34,700	9,300
RSO Address Verification #131	29,039	52,000	81,039	0
American Rescue Plan Act #133	54,119	0	40,000	14,119
Crime Victims Comp #135	266,000	11,080	0	277,080
Domestic Violence Prevent #136	3,700	200	0	3,900
Domestic Violence Assess #137	10,871	60	0	10,931
Noxious Weed #166	250,000	250,000	303,564	196,436
AdCoDebt Service #210	54	0	0	54
Rodeo Lake #301	45,000	4,000	47,000	2,000
Capital Imp #321	400,000	1,731,000	1,686,000	445,000
Capital Projects #322	69,499	0	0	69,499
Real Estate Technology #323	68,589	0	0	68,589
Real Estate Technology #323A	83,160	8,000	22,000	69,160
EconDevelCapital Projects #324	143,000	0	0	143,000
Solid Waste #401	2,950,000	2,047,000	2,326,244	2,670,756

Broadband Operations #402	30,000	160,000	161,583	28,417
Courthouse O&M #501	35,000	875,000	902,102	7,898
Central Services #502	191,000	800,226	793,376	197,850
IGS #590	2,345,500	4,455,481	4,995,537	1,805,444
TOTAL OTHER FUNDS	21,559,878	39,962,062	40,794,530	20,727,410
 Total Current Expense	 2,426,277	 14,428,867	 14,838,318	 2,016,826
CE Other Funds	2,509,781	6,405,500	6,838,000	2,077,281
Other Funds	21,559,878	39,962,062	40,794,530	20,727,410
GRAND TOTAL	26,495,936	60,796,429	62,470,848	24,821,517

AND, BE IT FURTHER RESOLVED that the adopted budget includes the following:

Elected Officials - Salary per Ordinance No. O-03-2025; Medical Insurance Cap at \$1,076.01 per month

Non-Represented Employees - Medical Insurance Cap at \$1,076.01 per month; 2.7% COLA

Non-Represented Exempt Employees - Medical Insurance Cap at \$1,076.01 per month; 2.7% COLA

Non-Represented Management Employees - Medical Insurance Cap at \$1,076.01 per month; 2.7% COLA

Represented Employees per Contract

Public Works
 Courthouse
 Corrections/E-911 Dispatch
 Sheriff's Association

DATED this 23rd day of December, 2025.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Miguel A. Garza, Chairman
 s/Jay R. Weise, Vice-Chairman
 s/Dan C. Blankenship, Commissioner

ATTEST:
 s/Patricia J. Phillips, CMC
 Clerk of the Board