

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Building and Planning Department – Conference Room
Othello, Washington

June 24, 2026 – 9:00 a.m.
(Wednesday)

Call to Order

Chairman Blankenship called the meeting to order.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Migual A. Garza
Commissioner Jay R. Weise

Pledge of Allegiance

Chairman Blankenship led the Pledge of Allegiance.

Public Comment – None

Approval/Addition of Agenda

Commissioner Garza moved, Weise seconded, to *approve the agenda as presented*. **Motion carried.**

Resolution No. R-028-2026

Commissioner Blankenship moved, Garza seconded, to *approve Resolution No. R-028-2026 In the Matter of Implementing Compensation Policies for Adams County Non-Represented Employees Related to Longevity Pay, Annual Leave and Sick Leave; and, Rescinding Resolution No. R-038-2020*. **Motion carried unanimously.**

Board Workshop

Homeless Housing Task Force Bylaws

The Adams County Homeless Housing Plan (2025-2030) was adopted by Resolution No. R-045-2025, December 16, 2025.

A task force was established to assist Adams County in reducing and preventing homelessness by supporting implementation of the county's five-year homeless housing plan. A task force will serve as an advisory body to the Adams County Board of Commissioners.

Building and Planning Director Lorenz reviewed the Adams County Homeless Housing Task Force Bylaws, noting the bylaws will establish a consistent framework for the organization, membership, governance, meetings, and operation of the Adams County Homeless Housing Task Force.

A resolution to adopt the Adams County Homeless Housing Task Force Bylaws will be prepared and presented for approval.

Executive Session

At 10:42 a.m. Chairman Blankenship announced the Board would recess into Executive Session for twenty (20) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...”. No action is anticipated.

At 11:02 a.m. the Board reconvened from Executive Session. No action taken.

Adjournment @ 11:03 a.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Miguel A. Garza, Vice-Chairman
s/Jay R. Weise, Commissioner

RESOLUTION NO. R-028-2026

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF IMPLEMENTING COMPENSATION POLICIES FOR ADAMS COUNTY NON-REPRESENTED EMPLOYEES RELATED TO LONGEVITY PAY, ANNUAL LEAVE AND SICK LEAVE; AND, RESCINDING RESOLUTION NO. R-038-2020

WHEREAS, a review of current specific policies has been performed regarding longevity, annual leave and sick leave; and,

WHEREAS, it is deemed appropriate to modify such benefits.

THEREFORE BE IT HEREBY RESOLVED that the policies outlined below shall be extended to all Adams County non-represented employees effective July 1, 2026.

BE IT FURTHER RESOLVED that the Adams County Personnel Policy will be amended to include these policies.

- Longevity Pay
 - All full-time non-represented employees with more than seven (7) continuous full-time years of service within Adams County, shall be granted a monthly stipend equal to one half of one percent (1/2%) of their regular monthly pay for each year of full-time service greater than seven (7) years. The employee's date of hire shall be used to determine eligibility for, and the amount of, longevity pay.
- Annual Leave
 - Annual leave may be accumulated to a maximum of twice the amount an employee earns annually or two hundred eighty-eight (288) hours, whichever is less. Employees may accumulate annual leave in excess of the allowed maximum during the calendar year. However, accrued leave which exceeds the allowed maximum will be automatically forfeited without any required action by Adams County or the employee on December 31st.
- Sick Leave Trade in
 - To accommodate the employee's ability to accrue additional annual leave, an employee shall be allowed a two (2) to one (1) conversion of sick leave to annual leave for all accrued sick leave hours in excess of two hundred forty (240). Employees will be limited to converting no more than one hundred and twenty (120) hours of sick leave per calendar year. Said annual leave, once converted, shall be used consistent with the section regarding Annual Leave of the Adams County Personnel Policy.
- Sick Leave Cash Out
 - Employees who separate service from Adams County by way of retirement will be entitled to cash out any and all remaining accrued sick leave hours in excess of five hundred (500) hours at a ratio of three (3) to one (1).

BE IT FURTHER RESOLVED that Resolution No. R-038-2020 is hereby rescinded in its entirety.

DATED this 24th day of June, 2026.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Miguel A. Garza, Vice-Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board