

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

May 20, 2025 – 9:00 a.m.
(Tuesday)

Call to Order

Chairman Garza called the meeting to order.

Present:

Chairman Miguel A. Garza
Vice-Chairman Jay R. Weise
Commissioner Dan C. Blankenship

Pledge of Allegiance

Chairman Garza led the Pledge of Allegiance.

Public Comment – None

Board Updates

Commissioner Garza reported activities included a QuadCo meeting Thursday; LEOFF handbook preparation; and, a virtual WSAC roundtable.

Commissioner Blankenship reported on Broadband activities.

Commissioner Weise reported working on a scope of work for the HVAC unit at the tower; and, reviewing wage and salary schedules in preparation for bargaining.

Approval/Addition of Agenda

Commissioner Blankenship moved, Weise seconded, to *approve the agenda with the addition of a discussion regarding the front entryway of the courthouse.* **Motion carried.**

Consent Agenda

Commissioner Weise moved, Blankenship seconded, to *approve the consent agenda as presented.* **Motion carried.**

Minutes

Approve Preliminary Minutes of May 6 and 7, 2025

Vouchers

Approve Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Number of Vouchers</u>	<u>Amount</u>
001	26	\$143,610.92
001I	1	\$497,271.54
103	3	\$ 970.00
106	1	\$ 572.26
112	1	\$ 73.00
122	1	\$ 36.00
130	2	\$ 628.99
502	6	\$ 4,740.99
108	737 – 738	\$ 443.28
115	739 – 747	\$ 16,767.85
401	748 – 754	\$ 13,963.05
501	755 – 757	\$ 7,562.46
590	758 – 777	\$ 66,168.50
	TOTAL	\$752,808.84

Resolution No. R-015-2025

Approve Resolution No. R-015-2025 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501

Correspondence – None**Board Discussion/Decision Items****Human Resources**

Manager Campbell reviewed several bills that were signed by Governor Ferguson. Additionally, updates were provided on the Paid Family Medical Leave (PFML) Act and long-term care programs.

Public Works

Director O'Brien provided the weekly update on road maintenance, noting current projects in all three districts. Additional updates were provided on facilities maintenance and solid waste.

Engineer Yaeger provided updates on the progress of the Lind-Hatton Road #3 project; Rodeo Lake water levels; Sackmann Road and Gottlieb Hille bridge projects; and, the Schoonover Road project.

Broadband Fiber to the Home Project Change Order #3

Commissioner Blankenship moved, Weise seconded, to *authorize the Chairman to sign Change Order #3, between Washington State Department of Transportation and Adams County to increase the Broadband Fiber to the Home, Phase 1 Project, an additional twenty-five (25) days, to the original one-hundred fifteen (115) working days as specified in the contract plus the twenty (20) additional working days as specified in Change Order #1; and additional working days for Change Order #2, for a total of one-hundred seventy (170) total working days.*

Motion carried.

Herman Road #2 Project (CRP-200)

Commissioner Weise moved, Blankenship seconded, to *authorize the chairman to e-sign RAP Funding Agreement, Amendment #2, for the Herman Road #2 Project, CRP-200, RAP Project #25-1-1007, to increase the previous RATA funding of \$2,747,300 to \$2,784,600.* **Motion carried.**

Schoonover Road #2 Project (CRP-205)

Commissioner Blankenship moved, Weise seconded, to *approve Resolution No. R-014-2025 Establishing the Schoonover Road Project #2, County Road Project #205, for an estimated total project cost of \$5,101,000.* **Motion carried.**

Schoonover Road #2 Project (CRP-205)

Commissioner Blankenship moved, Weise seconded, to *authorize the Chairman to e-sign RAP Project Agreement for Schoonover Road Project #2, RAP Project #26-1-1145, for RATA funding in the amount of \$2,919,067.* **Motion carried.**

Gottlieb Hille Bridge #197-1, Project (CRP 202)

Based on the recommendation of the County Engineer, Commissioner Blankenship moved, Weise seconded, to *authorize the Chairman sign Consultant Agreement with Nichols/Kovich Engineering, Spokane Valley, Washington, for the Gottlieb Hille Bridge #197-1 Project, in the amount of \$135,210.84.* **Motion carried.**

Evidence Building

Director O'Brien reviewed costs and locations for the proposed evidence building, noting that decisions are necessary to move the project along. Mackenzie Architects have requested clarification on the following:

- Preferred construction type.
- Overall dimensions and final area square footage desired for the building.
- Confirmation of no interior work, will the building be a shell only?
- Are plumbing stub ups necessary for future building development?
- Are sprinklers necessary in the building?
- Is only code minimum heat necessary?
- Is only code minimum lighting necessary?
- Will the location be in the northernmost area of the site with minimal other site work? Is a general description of the driveways and parking desired?

Director O'Brien will provide McKenzie with the necessary information to review and determine an updated design fee. Once the county receives the updated information from McKenzie, a meeting will be scheduled to review the same.

Courthouse Front Entry

The Board discussed opening the front doors of the courthouse to the public, providing **consensus authorization to allow the public access through the front doors of the courthouse.**

Other Business – None

Permanent Minutes Signed

April 22 and 23, 2025

Executive Session – None

Adjournment @ 12:01 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF ADAMS COUNTY,
WASHINGTON

In the matter of (Schoonover Road Project #2)...**Resolution R-014-2025**

County Road Project
No.205

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to reconstruct and make improvements to the Schoonover Rd #75191 from MP 4.11 to MP 7.96 Work to include widening, drainage structure replacement, surfacing, and asphalt surfacing and other improvements as needed.

Length of project: **3.85 miles** Width of roadbed: **38 feet** Surface: **30 feet**
Type and depth of surfacing: **3" HMA**
Estimated date of beginning: **July 2025**
Estimated date of completion: **December 2030**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	County Road Fund
Preliminary Engineering	\$ 146,000.00
Right-of-way	\$
<u>Items of Work</u>	
County Force	\$
Contract	\$ 4,855,000.00
Construction Engineering	\$ 100,000.00
TOTAL	\$ 5,101,000.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 20th day of May, 2025

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-015-2025

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE
FUND #001 TO COURTHOUSE O&M FUND #501**

WHEREAS, funds were allocated in the 2025 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501.

THEREFORE, BE IT HEREBY RESOLVED that One hundred fifty thousand and no/100 dollars (\$150,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 20th day of May, 2025.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Miguel A. Garza, Chairman
s/Jay R. Weise, Vice-Chairman
s/Dan C. Blankenship, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board